

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St. Legaspi Village  
 Makati City

**RECORDED**  
**JAN 18 2024**

**PURCHASE ORDER**

Supplier: **JCPRIME NON-SPECIALIZED WHOLESALE TRADING** P.O. # **023-12-203** DIV: **FINANCIAL MANAGEMENT SERVICES**  
 Address: **Avenida St., Rizal Ave., Poblacion II, Nagcarlan, Laguna** Date: **December 29, 2023**  
 TIN: **302-450-138-0000** Bank: **LBP - Nagcarlan, Laguna** Mode of Procurement: **52 1b Shopping**  
 Account No **407-1017-317**  
 Telephone: **(049) 540-0341 / 0947 896 0608**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL** Delivery Term: **Thirty (30) calendar days upon receipt of Purchase Order**  
 Date of Delivery: Payment Term: **w/in 30 days upon issuance of Inspection and Acceptance Report (Bank to bank)**

Stock No	Unit	Description	Qty.	Unit Cost	Amount
	packs/box	<b>Procurement of Common Use Office Supplies and Packaging Supplies for Divisions to be Relocated:</b> <b>P/X EXPANDING FOLDER, PRESSBOARD</b> Packaging: 100s/pack (box) Materials: Heavy Duty Paper Board Color: White with green margin on one side Thickness: min. 0.40mm. With Tearing Resistance Size: Legal. Expansion: min. 39mm	100	Php 1,820.00	Php 182,000.00
	packs/box	<b>OFFICE WAREHOUSE FOLDER WITH TAB, TAGBOARD</b> Size: Legal. Color: White Packaging: 100s/pack (box) Smooth-finished and Non-blot on both sides	150	550.00	82,500.00
	rolls	<b>PLASTIC TWINE</b> Weight per roll: at least 1000g.	24	100.00	2,400.00
	rolls	<b>STRETCH FILM WRAP</b> Size: 20 microns x 20" (500mm) Weight: 1.5-1.6 kg Self Adhesive Film, Ideal for industrial use. Highly stretchable plastic film that is wrapped around items to improved stability of products or packages, efficient handling and storage of unit loads, dust and moisture protection, and tamper resistance  Warranty: 6 months	150	300.00	45,000.00
<b>Total Amount in Words: Three Hundred Eleven Thousand Nine Hundred Pesos Only</b>					<b>Php 311,900.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme MARGIELYN B. AMBAS  
 (Signature over printed name)  
**January 23, 2024**  
 (Date)

Very truly yours  
  
**JESSICA L. CASTRO**  
 CAO, Administrative Division  
**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available ALOBS 02-101101-2023-12-117  
 Amount: ₱ 311,900.00  
  
**ARIEL U. UBINA**  
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184  
**CHRISTIAN D. BUAT**  
 Admin Assistant I, Administrative Division